



Power of Attorney for Collecting an Exam

Information

Exerpt from Regulations for pick-up of written examination (RegNo HS 2012-105-50):

A student kan allow another person to collect their written exam by issuing a Power of Attorney.

The Awarder of Power of Attorney must prove their identity by submitting a copy of their official ID.

A form for granting power of attorney will be available on the university websites. The Receiver of the Power or Attorney must be over the age of 18 and be able to provide an official ID. The written exam must be signed out on the designated sign-out sheet.

NB! Collecting the original exam could impede the possibility for the student to have their exam corrected or re-evaluated. A student who wishes to have their exam results looked at should ask for a copy of the exam instead. The first copy is free of charge.

Receiver of Power of Attorney

Name	Personal ID No / Student ID No
------	--------------------------------

Exam Information

Name of Course
Examination Part
Date of Examination

Signature of the Awarder of Power of Attorney

I hereby give the above mentioned person the power of attorney to collect my marked exam. This power of attorney is valid for 30 days from the date of my signature.		
I have attached a copy of my official ID.		
Personal ID No/Student ID No	Name	Telephone number
City and Date	Signature	

For Official Use Only

Date	ID for both Awarder and Receiver checked (Y/N)	Expedited by:
------	--	---------------